

MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT 1600

Thursday June 19, 2025 @ 3:00 PM  
Bypass Farms, 14130 County Road 117, West Sacramento, CA

Trustees attending: Michele Clark, Ammy Reyes, Rebecca Yeung

Others attending: Tina Anderson (MBK Engineers - District Engineers)

Call to Order: Clark called the meeting to order at 3:09 pm.

Public Comment on Non-Agenda Items: None

Financial Statements Prepared by Dustin Dumars, CPA and Other Current  
Financial Matters

Statements sent via email by Dumars prior to the meeting. Clark explained the statements in Dumars' absence.

Adoption of 2025-26 Budget – Motion by Yeung, second by Reyes, the 2025-26 Budget was passed unanimously.

Clark reported one delinquent landowner has been contacted numerous times about payment. Downey Brand will send a letter; the County has a process where the delinquency can be added to the County's tax bill if the landowner does not pay. The Board will discuss this again at the September meeting if the landowner has not paid by then.

Clark reported that the District could have the County bill all the landowners. This would eliminate the administrative task of following up with late payers. The disadvantage is that the District would not receive the funds as early as currently. Given that only one landowner is still delinquent, the Board decided to leave the billing as is.

Clark reported that she and Dumars discussed setting up an emergency fund after LAFCO commented on that in their last review. No other reclamation districts have such a fund; decision to see if LAFCO raises it again.

Report by MBK Engineers on Maintenance and Related Matters

Anderson reported on the following items:

- a. General Maintenance – schedule, bidding, contracting – The request for bids has been sent out, with MBK's estimate at \$175,000, with alternative additional work for years 2 and 3. Bids to be opened next Monday (June 23, 2025).
- b. Spring Levee Inspection – Completed; looks good.
- c. DWR Deferred Maintenance Program (DMP) – replacement of the gravity pipe to be funded 100% by DWR – The design plans are expected at the end of the

- month.
- d. USACE Slip Repair – The Corps started the work.
  - e. System-Wide Improvement Framework (SWIF) progress report dated May 2025 to be delivered to Central Valley Flood Protection Board Has been delivered.
  - f. Rodent control has been completed by Chem Weed.
  - g. Still waiting for Washburn to send their insurance in so the District can pay them for completed work.
  
  - h. Ground Water Monitoring – status of DWR reports & model – last report dated 2024.1.22 – GW report for 10/1/2022 to 9/30/2023 Clark asked DWR/Vazquez for the updated reports.
  - i. Sediment Monitoring –last report 6.2024 Clark asked DWR/Vazquez for the updated reports.

Anderson left meeting.

**Action Items**

- a. Approval of Minutes – Meetings March 12, 2025 and May 7, 2025
  - Motion by Yeung, second by Reyes, unanimous approval of minutes.

**Reports by Trustees**

- a. Driving on Levees – Letter was mailed to all landowners on March 28, 2025 – no response or inquiry from any landowners
- b. Update on Moving the Bypass Levee
  - USACE holding virtual meetings on July 7, one in AM, one in PM
- c. Other matters since last meeting
- d. Sam.gov registration – Completed!
- e. Another document request received via website from same company; list of vendors sent

**Scheduling Next Regular Meeting - September 4, 2025 at 3:00 pm**

Meeting adjourned at 4:10 pm

**Approved by Board of Trustees at regular meeting on September 4, 2025**



**Ammy Reyes, Secretary**