

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 1600**

October 28, 2020

Directors Present: Michele Clark
Nick Zanotti,

Directors Absent: None

Others Present: James Nolan (Recording Secretary), Dustin Dumars, Kyle Lang

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a special meeting of the Board of Trustees of Reclamation District No. 1600 was called to order by Acting President, Michele Clark, on October 28, 2020, in the conference room at the Yolo County Farm Bureau, 69 Kentucky Avenue, California. James V. Nolan acted as Secretary.

1. Public comments on agenda items:

A moment of recognition of Kent Lang by Acting President Michele Clark.

2. Presentation by Ric Reinhardt, P.E., MBK Engineers on Identifying Challenges and Opportunities for Meeting Operations Maintenance Repair, Replacement & Rehabilitation for District 1600. Memorandum dated October 14, 2020 prepared by Mr. Reinhardt was mailed to all landowners of record.:

Attached letter October 19, 2020 and memo and attachments.

3. Status report by Tina Anderson, MBK Engineers, on levee repairs, and authorization for District Acting to execute the following contracts to expedite the repair:

1. Right of Entry with Sacramento Valley Conservancy;

Motion duly made by Michele Clark, seconded by Nick Zanotti and unanimously passed, to authorize.

2. Emergency Levee Repair Contract with the lowest responsible bidder;

Motion duly made by Michele Clark, seconded by Nick Zanotti and unanimously passed, to authorize.

3. Contract with PG&E (to provide temporary power pole stabilization should it be repaired).

Motion duly made by Michele Clark, seconded by Nick Zanotti and unanimously passed, to authorize.

4. **Status report by Tina Anderson, MBK Engineers, on Proposal for Benefit Assessment Formation by SCI Consulting Group dated September 17, 2020, and authorization for District Acting President to execute a contract on substantially the terms and conditions described in the Proposal.:**

Assessmnt under Prop. 218 to increase annual funding. Engineers assessment 25,000.00 proposal by SCI. FMAP funding available. Cost of ballots and any outreach districts must pay for Engineers report is to identify portion of cost to each landowners use of ????. Motion duly made by Michele Clark, seconded by Nick Zanotti and unanimously passed to move forward with SCI.

5. **Update on filling the vacancy on Board of Trustees.**

None.

6. **Discuss and approve to authorization for the execution of engagement letter and ratification of past work Dustin Dumars, CPA.:**

Dustin Dimars has been working with RD 1600 for a couple of months and will help on big projects. Establishing a bank account for more efficient processing for the bills. Upon motion duly made by Michele Clark, seconded by Nick Zanotti, to authorize, Dustin Dumars, CPA back dated to July 1, 2020.

7. **Approval of the District bills:**

Unpaid bills \$75,000 and less than that in the bank account. Upon motion duly made by ? Michele Clark, second by Nick Zanotti and unanimously passed, pay all bills except MBK and Emerald.

8. **Status report on District business by Manager, including:**

1. Discuss and consider increasing Mary Howard (squirrel removal) pay

Mary Howard has been at 350.00 a month for several years. Tried to get bids from pest control companies. Got one for \$1,700.00 a month. Upon motion duly made by Nick Zanotti, seconded by Michele Clark and unanimously passed, to raise Mary Howard to \$500.00 a month.

2. Discuss summer and managing drainage.

PG&E bills in the summer. Farmers monitor water level in drain ditches so as not to flood farms. Bypass and Yeung farms can discuss at upcoming meeting an abatement program.

3. Discuss mowing bypass levee and levee from Fremont Weir to CR 16 due to lack of burn days.

Because no burn days, used spray to get broadleaves. Burn day today and get EFPD also a burn. Kyle Lang will coordinate.

9. **Approval of the minutes of prior meeting.:**

Upon motion duly made by Michele Clark, seconded by Nick Zanotti and unanimously passed, to approve the minutes.

10. **Such other urgent business as may be brought before the Board that has arisen since agenda was prepared:**

None.

11. **Executive Session: Kyle Lang employment contract.**

Michele Clark edited the Employment contract. Edited at will. Annual salary of \$29,320.00 and will includes normal manager activities. Upon motion duly made by Michele Clark, seconded by Nick Zanotti and unanimously passed, to execute Employment contract with Kyle Lang as Manager.

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Respectfully submitted,

JAMES V. NOLAN, Secretary