

MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1600

June 16, 2021
4:00pm via zoom

Trustees Present: Michele Clark, Becky Yeung, Ammy Reyes (via zoom and conference call)

Trustees Absent: None

Others Present: James Nolan (Recording Secretary), Kyle Lang (general manager), Tina Anderson, Ric Reinhardt, John Bliss (part of time) (some by zoom and others by phone)

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a public meeting of the Board of Trustees of Reclamation District No. 1600 was called to order by President Michele Clark, on June 16, 2021, via zoom. James V. Nolan acted as Secretary.

1. Public Comments on agenda items:

None.

2. Approval of the minutes of prior meeting (May 5, 2021):

Upon motion duly made by Trustee Yeung, seconded by Trustee Reyes and unanimously passed to approve the minutes.

3. Financial report:

District accountant was absent from meeting, so President Clark did the financial update. Noted that Treasury balance at County of \$7,706.00. Need to transfer \$2,000.00 from Treasury to checking at First Northern Bank to pay outstanding invoices. Upon motion duly made by Trustee Reyes, seconded by Trustee Yeung, and unanimously passed, to transfer to First Northern Bank up to \$2,000.00.

4. **Legal Services Agreement:**

Legal Services Agreement (attachment) from Downey Brand/Rebecca Smith, Attorney at Law, to represent the District. President Michele Clark recommends signing the agreement in form presented. Resolution to hire Downey Brand to act as general counsel to the District starting July 1, 2021, and to authorize President Clark to sign the May 10, 2021 Legal Services Agreement. Upon motion duly made by Trustee Yeung, seconded by Trustee Reyes and unanimously passed to hire Downey Brand and authorize President Michele Clark to execute the Legal Services Agreement.

5. **Review and Approve Budget for 2021-2022:**

This matter was pulled from the agenda and moved to the July meeting following the opening of ballots to increase the assessments pursuant to Proposition 218.

6. **FMAP 2022:**

A). Consideration of Resolution 2021-06-03 to authorize Kyle Lang as General Manager to execute documentation for 2022 FMAP (attached exhibit B from the application) and to take action as necessary related to the application: 2022 FMAP sum \$162,300.00 is the amount. Application was submitted. Upon motion duly made by Trustee Reyes, seconded by Trustee and unanimously passed to adopt the Resolution as stated.

B). Consideration of Resolution 2021-06-04 to Accept Funds under 2022-FMAP (attached exhibit E from the application): Upon motion duly made by Trustee Reyes, seconded by Trustee Yeung to adopt Resolution to accept funds.

7. **County Line Credit:**

A). Discussion of terms as included in an attachment sent to the Trustees. Kyle Lang and Michele Clark met with Chief Financial Officer of County; max amount \$162,300.00 due December 31, 2021. Interest rate same as County rate (currently 1.008% as of 3/31/2021). Can prepay in whole or part with zero fees. Have to pledge FMAP money. June 8, 2021, Board of Supervisors approved.

Can only make one draw a month, need to cover expenses upcoming.

B). Consideration of Resolution to authorize Kyle Lang as the General Manager or Michele Clark as President to execute documentation related to securing a line of credit from Yolo County, and request first draw in an amount determined by President Clark and District accountant, Dumars. Upon motion duly made by Trustee Yeung, seconded by Trustee Reyes and unanimously passed to adopt Resolution and authorize first draw.

8. First Northern Line of Credit:

A). Discussion of terms as included in an attachment sent to the Trustees. Had a line credit couple of years ago. Current terms with a maximum of \$100,000.00; adjustable interest rate; current interest rate 9%, 72 months, \$150.00 fee.

B). Consideration of Resolution to authorize Kyle Lang as General Manager or Michele Clark as President to execute documentation related to securing a line of credit from First Northern Bank: Upon motion duly made by Trustee Reyes, seconded by Trustee Yeung and unanimously passed authorizing the loan; loan will serve as a backup behind the Yolo County line of credit; President Clark, upon consultation with district accountant, would make the request for any draws.

9. Manager's Report:

Kyle Lang gave the manager's report. Working on budget and going through inspections.

10. Recognize and acknowledge 30 + years of Service by Jim Nolan:

On behalf of current and past Trustees all thank Jim Nolan and his firm for decades of service. An acknowledgement gift will be dropped off at Jim's office.

11. Such other business as may be brought before the Board that has arisen since the agenda was prepared:

None.

12. **EXECUTIVE CLOSED SESSION:**

- Threat of pending litigation

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Minutes approved July 21, 2021



Amy Reyes, Secretary